

Clover Lee HOA Executive Board

Monday December 18, 2023



Call to Order:	An Executive Board meeting of Clover Lee HOA was held on Monday, December 18, 2023, at 243 Meadow LN. The meeting began at 7:00 p.m.
Attendees:	Absent - President, Chuck Mosey Present - Secretary, Bob Orendorf Absent - Treasurer, Brett Marquart Present – Nina Lipsett board member Present – Patrick DiSante board member Absent - Penn Equity, Donna Grove
Approval of Minutes:	Meeting minutes of the November 20, 2023, meeting minutes were approved via email and forwarded to Penn Equity for record keeping purposes.
Officers’ Reports:	Reviewed Balance Sheet as of November 30, 2023, and Aged Owner Balance Sheet as of November 30, 2023.
Minutes:	<ol style="list-style-type: none"> 1. Clover Lee website is now activated – cloverlee.org <ol style="list-style-type: none"> a. Password for financials = CL404 2. The Rental Capping Amendment 4 count is now 65 voting yes. 3. The HOA board requests Penn Equity to send a revised Owner Summary report to all board members. 4. The HOA board requests Penn Equity to send a copy of the current insurance policy to each board member to review the insured amount of each building. 5. Reminder to owners - Clover Lee Condo HOA fee is increased to \$176.00 per month for the year 2024. 6. The HOA Board approved the following for new Clover Lee sign: <ol style="list-style-type: none"> a. The current sign will be used and painted white. b. New lettering (green) will be added to read: Clover logo, Clover Lee a Condominium Community. c. The lettering size and placement will be recommended and included in the proposals. 7. Penn Equity has sent the 2024 newsletter to all owners.
Action Items:	<ol style="list-style-type: none"> 1. Penn Equity to send an updated Owner Summary Report to all board members. 2. Penn Equity to send a copy of the current insurance policy to all board members. 3. Penn Equity to request proposals for updating the current entrance sign. 4. Penn Equity needs to update Rule 24 of “Rules and Regulations” that addresses the storing of motor vehicles in overflow parking spaces. 5. Penn Equity will request Four Seasons to inspect pond overflow and clean if necessary.
The Next Meeting:	Next Board meeting is scheduled for January 15, 2023 at 249 Meadow LN.
Adjournment:	The meeting was adjourned at 8:00 PM

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