

# Clover Lee HOA Executive Board

## Monday July 24, 2023



<b>Call to Order:</b>	An Executive Board meeting of Clover Lee HOA was held on Monday, July 24, 2023 at 249 Meadow LN. The meeting began at 7:00 p.m.
<b>Attendees:</b>	Present - President, Chuck Mosey Present - Secretary, Bob Orendorf Absent - Treasurer, Brett Marquart Absent – Open Board Member position Absent – Open Board Member position Present - Penn Equity, Donna Grove
<b>Approval of Minutes:</b>	Meeting minutes of the June 26, 2023, meeting minutes were approved via email and forwarded to Penn Equity for record keeping purposes.
<b>Officers' Reports:</b>	Reviewed Balance Sheet as of June 30, 2023, and Aged Owner Balance Sheet as of June 30, 2023.
<b>Minutes:</b>	<ol style="list-style-type: none"> <li>1. Rental Capping Amendment             <ol style="list-style-type: none"> <li>a. 62 yes ballots returned. 5 more yes votes needed to pass.</li> <li>b. Board members to start contacting owners via phone and or email that have not voted to encourage them to vote.</li> </ol> </li> <li>2. The HOA Board needs to do a walk through and examine the need to remove and or replace dead trees. Also, trees that attract Spotted Lantern flies.             <ol style="list-style-type: none"> <li>a. Quotes were received and Shull Tree Service will remove dead trees and remove stumps. Franklin Bream will plant new trees in the fall.</li> </ol> </li> <li>3. Clover Lee website expected to be online August 2023. Penn Equity will send instructions on how to access the website.</li> <li>4. HOA board approved Saturday August 19, 2023 for a community wide yard sale. The rain date is Saturday August 26, 2023. Signs will be posted.</li> <li>5. HOA board recommends that an aerator be installed in the pond to help alleviate pond algae. We are awaiting proposals.</li> <li>6. HOA board recommends that a company be retained to check and clean the pond drainage quarterly. We are awaiting proposals.</li> <li>7. The HOA board has asked Penn Equity to request proposals to sealcoat all the streets and overflow parking spaces and repaint all lines. This does not include owner driveways.</li> <li>8. Topics remaining on agenda to be addressed timely and maintain relevance include the following:             <ol style="list-style-type: none"> <li>a. Architectural Standards and Guidelines to be reviewed.</li> <li>b. Start planning for resurfacing all macadam in the community with exception to owner driveways.</li> </ol> </li> </ol>
<b>Action Items:</b>	<ol style="list-style-type: none"> <li>1. Rental Capping Amendment             <ol style="list-style-type: none"> <li>a. The HOA board members will be contacting owners who have not sent in their ballots and encourage them to do so.</li> </ol> </li> <li>2. Clover Lee website is in progress.             <ol style="list-style-type: none"> <li>a. Pictures have been taken and Sasha will now work with the provider to install web site.</li> </ol> </li> </ol>

